

Application for Erection of attic/regularization of attic floor

From

To

The Chief Executive Officer,
H.P. Housing and Urban Development Authority,
Shimla.

Subject:- Submission for Erection of attic/ regularization of attic floor.

Sir,

1. I/We hereby inform that I/we intend to construct the attic/regularize the attic floor on industrial/residential/commercial plot No.____/flat No.____ block No.____ of Himachal Pradesh Housing & Urban Development Authority Colony at _____.
2. The building plans for above stated plot No.____/flat No.____ block No.____ have been prepared by _____
_____. (Name of Architect with Registration No.).
3. The following documents in quadruplicate accompany this application:-
 - (a) Plans of attic floor with roof plan, two elevations and two sections are required to a scale of 1:100.
 - (b) Layout plan of the plot showing the outline of the proposed attic floor in red line and existing building/structure to be shown in green colour. The lines of drainage and water supply to a scale of 1:200 for site up to 1000 square meters are required to be shown.
 - 1:500 for site 1000 square meters to 4500 square meters;
 - And 1:1000 for 4500 square meters and above;
 - (c) Structural stability certificate.
 - (d) The materials to be used in the construction to be clearly specified under the following heads:

ITEM:

- i) Superstructure in attic floor.
- ii) Floors
- iii) Joinery
- iv) Roofs
- v) External finish
- vi) Internal finish

4. I/we agree further to undertake to construct and complete the attic floor exactly in accordance with the approved plans. In case of any unauthorized deviations as objected by the representative of the Chief Executive Officer, H.P. Housing and Urban Development Authority. I/we promise to demolish the portion of the attic or allow the same to be demolished at my/our risk and cost/without any reservations.

(If not applicable , strike off.)

5. The construction of attic floor will be supervised by my/our Architect/Engineer (give name and address in block letters) -----

(If not applicable , strike off.)

Dated: _____

Signature-----

Name-----

Address:-----
