

TERMS & CONDITIONS AND APPLICATION FORM FOR 09 POSTS OF PEON-cum-CHOWKIDAR

Name of Post	Peon-cum-Chowkidar (Daily wage basis)
Total Post	09 (Nine) (For 89 days)
Category Wise Break-UP of Posts	(UR=05), (UR:OBC=01), (UR:BPL/ IRDP=01) (SC=2).
Last Date	On or before 31-10-2018.
Wages/Honorarium	According to the Rules of H.P. Govt. from time to time.
Desirable	The applicant should have knowledge of customs, manner and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing under the HP. Government.
Eligibility Criteria	Matric from the H.P. Board of School Education or its equivalent examination from any other Board/University recognized by the H.P. Board of School Education.
Age Limit:	The age of the applicant as 01.01.2018 should not be below 18 years and should not exceed 45 years (The relaxation in upper age limit is permissible as per orders/instructions of Govt. of H.P.)
How to Apply	Interested and eligible applicants applying for the post of Peon-cum-Chowkidar may apply on prescribed application form uploaded (downloadable) on the official website of HIMUDA (himuda.hp.gov.in) along with attested copies of all relevant testimonials so as to show their age/qualification/experience etc. which should reach the office of the CEO-cum-Secretary HIMUDA Shimla Distt. Shimla 171002 on or before 31-10-2018.
Selection Process:	Selection for the post of Peon-cum-Chowkidar on Daily wages shall be made on the basis of merit of prescribed Education Qualification followed by evaluation as specified in Appendix-I, Verification of documents date shall be fixed and communicated in due course of time separately for eligible candidates only.
Screening Test	The HIMUDA may hold a Screening Test for 100 Marks of multiple choice questions of Matric level depending on number of candidates if necessary. This will only be for screening the candidate and will not be counted for selection which will be as per notified criteria.

APPENDIX-I

FOR CLASS-IV POST

1.	Merit of minimum educational qualification, in terms of the Recruitment & Promotion Rules, shall be calculated as under:- {Percentage of marks obtained in prescribed educational qualification to be calculated out of 85 marks. For example, a candidate getting 50% marks in Matric will be given 42.5 marks}.	85 Marks
2.	Evaluation of candidates to be made in the following manner:- i) Belonging to notified Backward Area or Panchayat, as the case may be. = 01 Mark ii) Land less family/family having land less than 1 Hectare to be certified by the concerned Revenue Authority. = 02 Marks iii) Non-employment Certificate to the effect that none of the family members is in government/Semi-Government Service. =2.5 Marks iv) Differently abled persons with more than 40% impairment/disability/infirmity. = 01 Mark v) NSS (atleast one year)/certificate holders in NCC/ The Bharat Scout and guide/Medal winner in National Level sports competitions. = 01 Mark vi) BPL family having annual income (from all sources) below Rs 40,000/- or as prescribed by the Govt. from time to time. =2.5 Marks vii) Widow/divorced/destitute/singly woman. =1.5 Marks viii) Single daughter/Orphan = 01 Mark ix) Experience upto a maximum of 5 years in Govt./Semi-Govt. Organization relating to the post applied for (0.5 marks only for each completed year). =2.5 Marks	15 Marks
Pro-rata weightage for more/less than 15% interviews marks at present will be given accordingly.		

LAST DATE FOR RECEIPT OF APPLICATION

THE APPLICATION SHOULD BE ADDRESSED TO THE CEO-CUM-SECRETARY, HIMUDA NIGAM VIHAR SHIMLA-171002 AND SHOULD REACH POSITIVELY BY **31-10-2018**.

INSTRUCTIONS/GUIDELINES FOR FILLING UP THE FORM

1. Application may be submitted on the prescribed format only downloadable from official website of HIMUDA i.e. himuda.hp.gov.in.
2. The wages of the post of Peon-cum-Chowkidar on daily wage basis shall be same as prescribed by the state Govt. from time to time.
3. The applicant should be a bonafide resident of Himachal Pradesh.
4. The applications form should be sent under registered cover/speed post addressed to the CEO-cum-Secretary, HIMUDA Shimla171002. The envelope containing application form should be super scribed as 'APPLICATION FOR THE POST OF PEON-cum-Chowkidar (Daly Wages Basis)'.
5. Enclose/attach attested photo copies of the Academic, category, landless, OBC, Non Employee Certificate, BPL/IRDP, Sports, Physically Handicapped, NSS/NCC, Widow/divorced, Single Daughter/Orphan, bonafide Himachali and Experience Certificates as per detail Appendix-1.
6. Self attested photograph is sufficient.
7. Incomplete application or received after due date or not in accordance with the prescribed format shall not be considered. No Correspondence will be entertained to that respect.
8. HIMUDA shall not be responsible for any kind of postal delay.
9. No TA/DA will be admissible.


CEO-cum-Secretary,
HIMUDA, Shimla-171002.

**APPLICATION FORM FOR THE POST OF PEON-cum-CHOWKIDAR ON DAILY
WAGE BASIS**

1. Name of the applicant :.....
[In capital letters]
2. Father's/Husband's Name :.....
[In capital letters]
3. Gender [Male/Female] :.....
4. Date of Birth :.....
5. Name of the Employment :.....
Exchange with Regd. No. :.....
if any:
6. Religion: :.....
7. Category to which belong :.....
8. Himachali Bonafide Certificate :.....[Yes/No]
9. Mobile Number: :.....
10. Detail of Examination Passed:

Paste self
Attested
Passport size
photograph

Name of the Examination	Roll No.	Year of Passing	Name of Board/ University	Max. Marks	Marks Obtained	%age

11. Experience, if any: :.....
12. Permanent Home address :.....
[with Pin Code]
13. Correspondence address :.....
[with Pin Code]
14. All relevant documents which are mentioned in Appendix-1 at Sr. No. 2 be attached with Application Form (if any,).

DECLARATION:

I, hereby solemnly declare that I am a bonafide resident of Himachal Pradesh and all the statement made in this application form are correct t to the best of my knowledge and belief, in the event of any information being found false or incorrect, suppressed ineligibility being detected at any stage my candidature may be cancelled.

Date:

(Signature of the applicant)

Place: